

LETTER OF REQUEST

To Obtain a CWSRF or DWSRF Loan Increase

Official Letterhead of the City/Authority/Utility District/County

Date

Mr. Sam Gaddipati, Environmental Manager
State Revolving Fund Loan Program
L & C Tower, 8th Floor
401 Church Street
Nashville, TN 37243

RE: Letter of Request for a CWSRF / DWSRF Loan Increase
CWSRF / DWSRF Loan No. abcd-efg
Project Description: xxxxxxxxxxxx

Dear Mr. Gaddipati:

The City/Authority/Utility District/County requests a loan increase in the amount of \$#,###,### because of xxxxxxxxxxxxxxxxxxxx a bid overrun, etc. Please send us the necessary loan application documents.

Please contact me or Consultant, etc., if you have any questions.

Sincerely,

Mayor/Utility District CEO or Manager/Authority CEO or Manager
Title

cc: